Residence Permit Application Instructions For Non-Contracted Scholars:

✦ Go to the webpage: e-ikamet.goc.gov.tr.
✦ Click the "*I lodge an application for a residence permit for the first time*".

Click "*I would like to lodge a new application*".

✦   Enter and save your name information as written in your passport.

✦   A verification code will be sent to the chosen communication information.

✦   If you are giving a telephone number, it must be a Turkish operator.

✦   If the areas are not red, you do not have to fill them out. That is, you can skip the areas in black.

✦   Please fill out only the red areas.

✦ A verification code will be sent to the chosen communication information.
✦ Enter the code and continue.

✦ Click the "*Application for Short Term Residence Permit*".

✦ Do not type the surnames of your parents. Only their names are required.
✦ Upload a biometric photo. The photo should comply with ICAO Standarts.

✦ Fill all the red areas.
✦ Throughout the application, you are required to fill only the red areas.

- ✦ Fill your passport information.
- ✦ Enter the date as month/day/year.
- ✦ If you are using the website in Turkish, it should be day/month/year in Turkish format.

✦ Select the option "*I lodge the application on my own behalf*".
✦ Continue by clicking the "*Next*" button.

✦ For the address part, it would be enough to type the name of your country.

✦ The address in the contact details should be as in the photo. Do not enter another address. It is essential for your card to be sent to the ITU Registrar's Office.

✦ Fill in only the red area as "*Çalışmıyor*" (not working).

✦ Because there is no required area, hit next.

✦ Because there is no required area, hit next and continue.

Information on Study (The school that you have last graduated)

| e Applicat | Abroad Contact Information | Contact Details in Turkey | Work Information | Education Information (Last Graduation) |

Educational Background Please select... ▼

Type of School Please select... ▼

Name of School [✎]

Country Please select... ▼

Beginning Date of the Study [📅]

City [✎]

End Date of Study [📅]

Telephone 1 [☎]

Full Address

Telephone 2 [☎]

Explanation [✎]

Postal Code [✎]

All fields marked with red are mandatory.

Back   Next

- Select the relevant Income Status from the scroll down menu.
- Type your field of research to the Current Occupation box.

income, rent, salary, trading profit, saving. In case of providing a written contract for financial possibility,

First Application Processes

Income Information

| Work Information | Education Information (Last Graduation) | Education Information (Continuing) | Income Information |

| Income Status | | Source of Income | |
| Total Monthly Income | | Current Occupation | |

All fields marked with red are mandatory.

Back   Next

✦ Select the Type of Insurance as given in the image below even if you have a private insurance.

✦ Select all the red options.

✦ Choose "*Those who are going to participate in training, research, internship, or courses via state institutes*." for the reason of your stay.
✦ Select the date range according to your research and passport duration.
✦ Click the black "*Complete*" button.

✦ Click the "*Create an appointment request/ Print the registration form*".
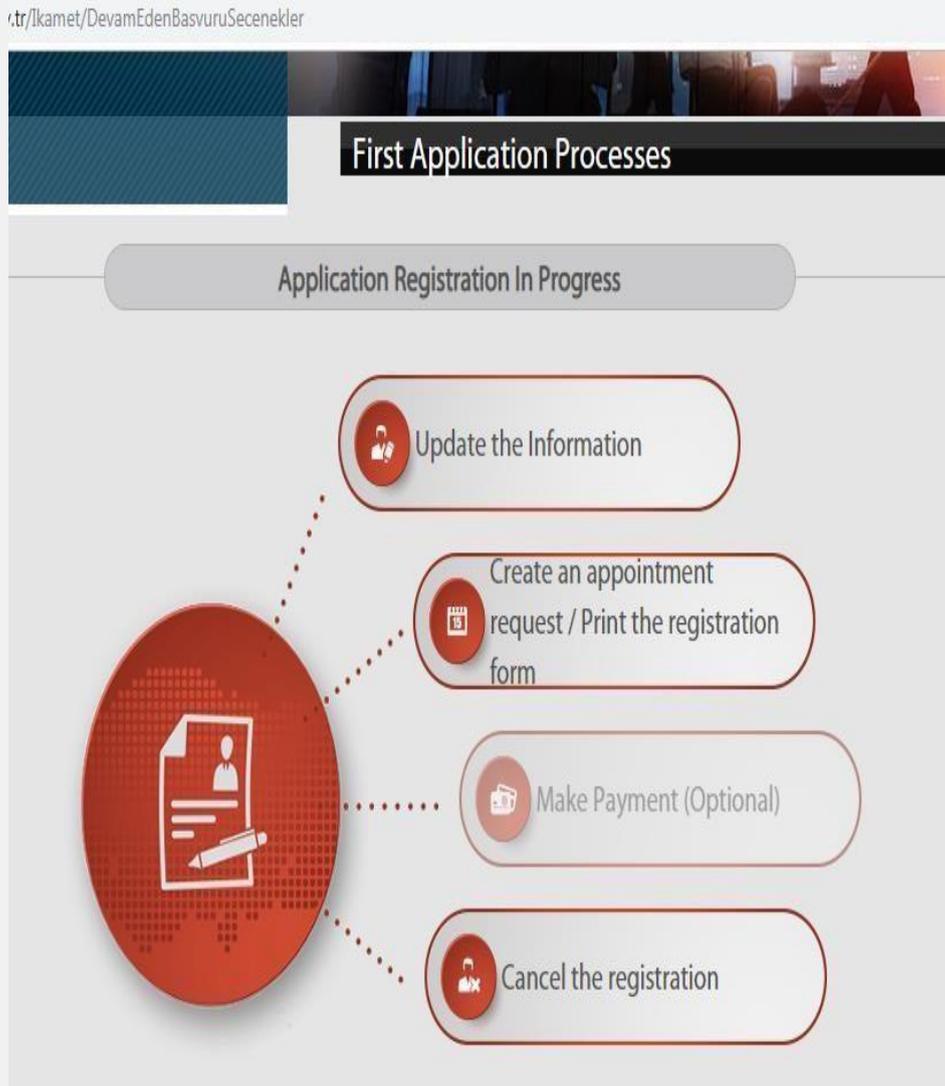
✦   Select "*I would Like to Make an Appointment only for myself*".

✦   Enter the verification code and continue.

✦ Any location can be chosen for a place of appointment.

✦ Print the application form.

✦ "*Make Payment*" section will be available after printing.
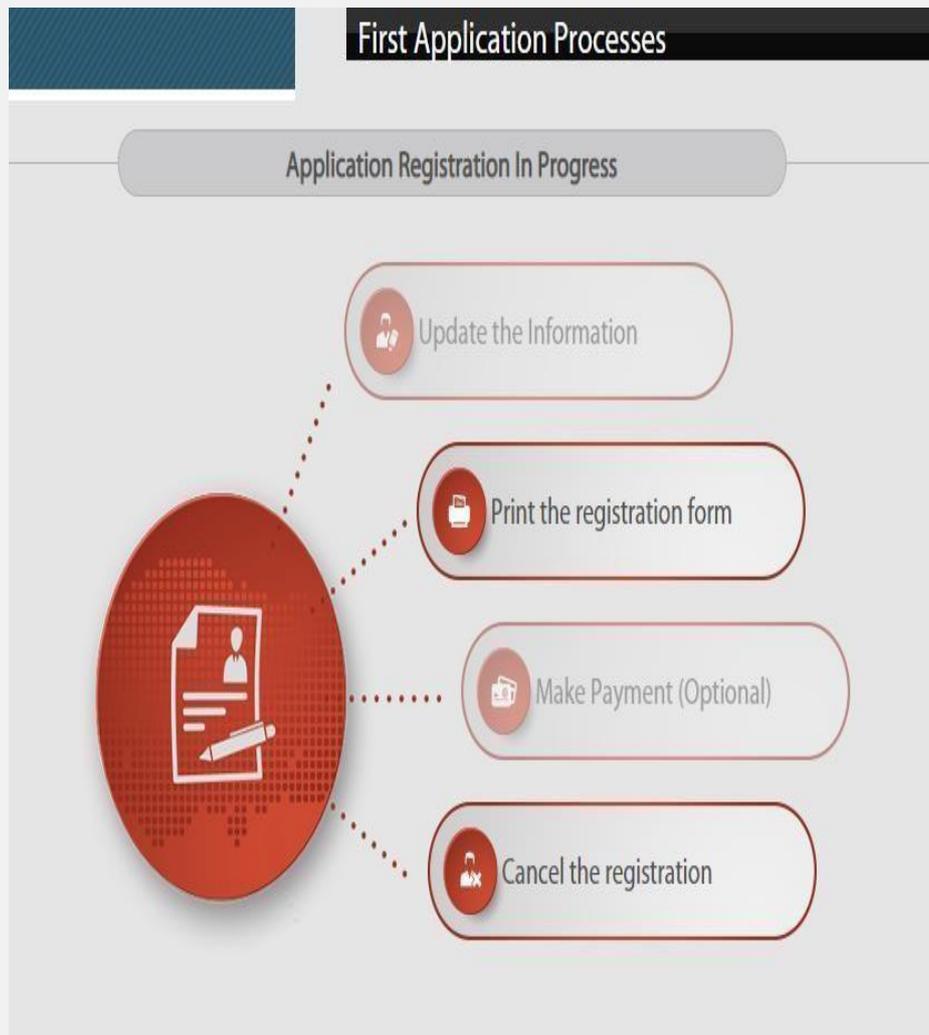
✦ Print the document (it can be black and white) **and sign the signature part (6th page).**